

Article 14 - Finance, Contracts and Legal Matters

(This Article refers to the **Financial and Contract Procedure Rules in Part 4**)

1 Financial Management

The management of the Council's financial affairs will be conducted in accordance with the financial rules set out in **Part 4** of this Constitution.

2 Contracts

Every contract made by the Council will comply with the Contracts Procedure Rules set out in **Part 4** of this Constitution.

3 Legal Proceedings

The Chief Legal Officer is authorised, in respect of any proceedings in any court, tribunal or forum, or any legal proceedings generally, to take all necessary steps to protect the Council's interests or the interests of any, some or all of the inhabitants of the City and County of Swansea, including the initiation and defence of, or intervention in or settling of, legal proceedings or potential legal proceedings and to authorise officers to appear in such proceedings. To sign and serve all notices, to engross and execute legal and other documentation, to enter contracts and generally to authorise officers to carry out, as appropriate, the functions of the Chief Legal Officer.

4 Authentication of Documents

- a) Where any document is necessary to any legal Procedure or proceedings on behalf of the Council, it will be signed by the Chief Legal Officer or the Solicitor to the Council if appropriate or any other person authorised by him/her, unless any enactment otherwise authorises or requires, or the Council has given requisite authority to some other person.
- b) All contracts shall be in accordance with the Contract Procedure Rules.

5 Common Seal of the Council

Provision of the affixing of the Common Seal of the Council shall be in accordance with the Council Procedure Rules.